

ROTHERHAM METROPOLITAN BOROUGH COUNCIL

RECORD OF OFFICER EXECUTIVE DECISION

Date of Decision:	22 nd January, 2026
Title:	Procurement of Kerbside Recycling Treatment Contracts
Decision Maker: (Including Job Title)	Sam Barstow Service Director Community Safety and Street Scene
Details of Specific Delegation or Delegation contained in the relevant Sub-Scheme of Delegation.	<p>As per the Sub Scheme of Delegation - Strategic Director of Regeneration and Environment, Assistant Directors are authorised to act in relation to matters within their remit:</p> <ol style="list-style-type: none"> 1. In respect of all financial matters: <ul style="list-style-type: none"> • Authorisation to spend within approved budgets subject to the policies, Financial and Procurement Procedure Rules of the Council 3. In respect of procurement, contract administration and best value: <ul style="list-style-type: none"> • In accordance with Financial and Procurement Procedure Rules, matters relating to the specification for works, goods and services, the seeking of estimates, quotations and tenders, the evaluation of the same and acceptance of tenders relating to contracts for works, goods and services in accordance with approved budgets or supplementary estimates. <p>Page 3 refers.</p>
Decision:	<p>As detailed in the Procurement Sourcing Strategy 24-215, the Council sought to identify and appoint a Contractor who would be required to treat all waste collected in both the kerbside recycling containers. This includes glass, cans, plastics, cartons & film, paper & card, and any other waste(s) found to be collected in the recycling bins.</p> <p>Rotherham Council offers kerbside recycling collections to all residents of the borough. The black kerbside bin offers glass, cans, plastic bottles, pots, tubs & trays and food & drinks carton recycling.</p>

	<p>The green kerbside bin offers recycling for paper and card, with every property receiving monthly kerbside collections of each bin throughout the year.</p> <p>Rotherham Council collects around 22k tonnes of recycling/waste in these containers annually. The Council requires treatment of this contract waste in line with the Waste Hierarchy.</p> <p>After thorough tender exercise, evaluation and examination of the tender evaluation report, my decision is to award the Lot 1 and Lot 2 contract to the successful bidders for a combined value of £5,102,296.</p>
Reasons for the Decision:	<p>Lot 1:</p> <p>The response met all requirements and demonstrated clear delivery capability. Strengths included detailed treatment processes, health and safety compliance, and secure end markets. Areas for improvement include referencing accuracy, supporting evidence for technical processes, and alignment of mobilisation timelines. Overall, the successful bidder's response provides confidence in delivery, subject to minor refinements.</p> <p>The successful bidder submitted the strongest bid across all evaluation criteria. The response demonstrated a comprehensive understanding of the contract requirements and provided relevant, evidence-based information that gives confidence in the bidder's ability to meet all obligations and deliver the service effectively.</p> <p>Lot 2:</p> <p>The successful bidder for Lot 2 submitted the strongest bid across the evaluation criteria. The response demonstrated a comprehensive understanding of the contract requirements and provided relevant, evidence-based information that gives confidence in the bidder's ability to meet all obligations and deliver the service effectively.</p>
Details of alternative options considered and rejected:	<p>Two bidders submitted bids for the Lot 1 contract and three bidders submitted bids for the Lot 2 contract. Each bidder was subject to a full evaluation and subsequent evaluation panel. No bidders were eliminated throughout the selection process, with all five bids fully evaluated.</p> <p>The successful bidders on both Lots 1 and 2 submitted the strongest bids across quality, pricing and Social Value</p>

Conflicts of interest declared by any Cabinet Member consulted by the decision maker which relates to the decision:	N/A
Dispensations Granted: (If any)	N/A
Conflicts of interest declared by the Decision Maker if they sit as a Cabinet appointed representative to an outside body which relates to the decision:	N/A
Dispensations Granted: (If any)	N/A
Reports or parts of reports relevant to the decision being taken:	<p><i>2KA Tender Evaluation Report Lot 1 (Including Social Value)</i> – 1 – Exempt</p> <p><i>2KA Tender Evaluation Report Lot 2 (Including Social Value)</i> – 1 – Exempt</p>

I certify that this is a true record of the executive decision to:

Award the Lot 1 and Lot 2 kerbside recycling contracts to the successful bidders for a combined value of £5,102,296.

I confirm that in making this decision, due regard was given to the seven principles of public life.

Signed by the Decision Maker:



Dated: 22nd January, 2026

Name: Sam Barstow

Job Title: Service Director, Community Safety & Street Scene